

**Application for Adding Mailing Address to the Highways Supervisory Affairs
(Not including the violation notice issued by the police)**

I own the vehicle(s) described below:

Vehicle NO. _____, Vehicle Plate No. _____ Vehicle Ownership License No. _____

Heavy Duty Motorcycle No. _____ Heavy Duty Motorcycle Plate No. _____ Heavy Duty Motorcycle Ownership License No. _____

Light Duty Motorcycle No. _____ Light Duty Motorcycle Plate No. _____ Light Duty Motorcycle Ownership License No. _____

I would request your approval to add mailing address shown below

Building No. _____, Alley _____, Lane _____, Section _____,

_____ Road/Street, _____ Town/District, _____ County/City

The above address is correct and true. All mails sent to me at this address will not be rejected by my agent and it's staff for the reason of undeliverable. Neither would I produce any objection. As to those damage caused by non-received or delay, I will assume the result myself. From this day forth, the relevant notice, fee notice, ruling notice, etc. from the supervisory organization shall be mailed to the above mailing address.

Applicant: _____ (Signature & Seal) _____ Tel: _____

Permanent Address: _____ Applying Date: _____

Application Agent: _____ (Signature & Seal) _____ Tel: _____

Permanent Address: _____ Applying Date: _____

Notes:

1. When changing or canceling the mailing address, timely re-application and registration are required. The applicant should not bring forward objection to the damages from un-timely action.
2. The car and driving license supervisory unit should be the Motor Vehicles' Office organization of the original household address.
3. If notices sent out to the mailing address were returned more than two times, such mailing address will be automatically cancelled, and those notices will be mailed to the household address. Within one year, the applicant shall not be allowed to change the mailing address.